



Government of Nepal
Ministry of Health & Population
National Public Health laboratory
Teku, Kathmandu, Nepal

BIDDING DOCUMENT

For

Construction work of Negative Pressure Room

Issued on:

Bid Document issued to: 2077/2/24

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| != | Construction work of Negative Pressure Room (Room 1- 22*16*9.5)ft, (Room 2- 11*8*9.5)ft | 2 Rooms |

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Section I. Invitation for Direct Purchase (IDP)

Name of Supplier/Bidder :

Address of the Supplier:

1. **National Public Health Laboratory** Teku, Kathmandu invites Priced Quotations for the Construction work of negative pressure room as detailed in attached Specifications and the Schedule of Requirements provided herein.
2. The Price Quotation submitted by the Bidder shall comprise the following:
 - a. Quotation and Price Schedules
 - b. Schedule of Requirements
 - c. Technical Specifications
3. Priced Quotations must be submitted to the office of **National Public Health Laboratory** on or before 12:00 Hour **27-Jestha-2077**.
4. The Bidder shall indicate on the Price Schedule the unit prices (where applicable) and total price of the goods/construction work to be supplied under the contract. All duties, taxes and other levies payable by the Supplier/Bidder under the contract shall be included in the rates, prices and total Bid Price submitted by the Bidder.
5. Price quoted by the Bidder shall remain fixed and valid until completion of the Contract Performance and will not be subject to variation in any account.
6. Submitted Priced Quotations must remain valid for a period of **15 days** after the deadline for submission date.
7. The Bidder shall furnish, as part of its bid, documents establishing the Supplier's/ Bidder's eligibility to bid and qualification to perform the contract if the bid is accepted. Documents to establish such eligibility shall be but not limited to the following:
 - a) Up to date Firm/Company Registration Certificate
 - b) VAT and PAN Registration Certificates
 - c) Tax Clearance Certificate of FY 2075-76
 - d) Power of Attorney
 - e) Product Catalogue/supporting document
8. Goods/construction work supplied under this contract shall confirm to the Schedule of Requirements and the standards mentioned in the Technical Specification.
9. If the last date of submission and opening falls on a government holiday then the next working day shall be considered the last day. The price quotation will be opened on **27-Jestha-2077, 13:00 Hour** at **National Public Health Laboratory, Teku, Kathmandu**
10. The Purchaser reserves the right to accept or reject the Sealed Quotations without assigning any reason, whatsoever.

Yours sincerely,

Director
National Public Health Laboratory,
Teku, Pachali, Kathmandu.
Telephone: +977 1 4252421

Section II. Conditions of Contract

- 1. Definitions**

1.1 In this contract, the following terms shall be interpreted as indicated:

"The Contract" means the agreement entered into between the Purchaser and the Supplier, as recorded in the Contract Form Signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein;

"The Contract Price" means the price payable to the Supplier under the contract for the full and proper performance of its contractual obligation;

"Goods/construction work" means construction of negative pressure room;

"Services" means services ancillary to the supply of the goods such as transportation and insurance including the installation, commissioning and the operational and maintenance training of the supplied equipment.

"The Purchaser" means the procuring entity purchasing the goods;

"The Supplier" means the organization supplying the goods and services under this contract.
- 2. Technical Specification**

2.1 Goods/construction work supplied under this contract shall confirm to the standards mentioned in the Technical Specification.
- 3. Patent Right**

3.1 The Supplier shall identify the Purchaser against all third-party claims of infringement of patent, trademark or industrial design rights arising from use of goods/construction work or any part thereof in the Purchaser's country.
- 4. Inspection and Tests**

4.1 The Purchaser or its Representative shall have the right to inspect and/or test the goods/construction work to confirm their conformity to the Technical Specification and the quality of performance after the supply and delivery of good to the Purchaser's premises.
- 5. Packing**

5.1 The Supplier shall provide such packing of the goods/construction work as is required to prevent their damage or deterioration during transmit to their final destination as indicated in the contract.

5.2 The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit and open storage.

5.3 The packing, marking and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided in accordance with international standard and practice.
- 6. Delivery/completion of Goods/construction work**

6.1 Delivery/completion of construction work shall be made by the Supplier in accordance with the terms specified by the Purchaser in its Schedule of Requirements.
Time of delivery/completion of construction work is also considered during evaluation.
- 7. Warranty**

7.1 The Supplier warrants that all the goods/construction work supplied under the contract shall fully comply with the specification laid down in the contract.

7.2 The comprehensive warranty shall remain valid for one year after the completion of construction work of negative pressure to the final destination indicated in the contract, and accepted by the Purchaser after installation and commissioning of equipment by the Supplier.

- 7.3 The Purchaser shall promptly notify the Supplier in writing of any claims arising under this warranty.
- 7.4 Upon receipt of such notice, the Supplier shall, with all reasonable speed, replace the defective construction work of negative pressure room without cost to the Purchaser. The Supplier will be entitled to remove, at its own risk and cost, the defective goods/construction work of negative pressure room.
- 8. Payment**
- 8.1 Payment of the goods/construction work supplied shall be made in Nepali Rupees after the delivery, maintenance work, and installation and commissioning of goods to the satisfaction of the Purchaser.
- 8.2 Payment shall be made within fifteen (15) days of receipt of the goods and upon submission of claim supported by the acceptance certificate issued by the Purchaser. .
- 9. Prices**
- 9.1 Prices charged by the Supplier for goods/construction work under the contract shall not vary from the prices quoted by the Supplier in its price quotation.
- 10. Insurance**
- The Purchaser will be responsible for taking out any appropriate insurance coverage.
- 11. Governing Language**
- 11.1 The Governing Language shall be: Nepali or English
- 12. Applicable Law**
- 12.1 The applicable law shall be Laws of Nepal.
- 13. Notices**
- 13.1 Purchaser's address for notice purposes: **National Public Health Laboratory, Teku, Kathmandu, Phone: 01-4252421**
- 13.2 Supplier's address for notice purposes:
- 14. Taxes and Duties**
- 14.1 The Supplier shall be entirely responsible for all taxes, duties, licence fees and other such levies imposed by the GoN.
- 15. Operation, Maintenance and Spare-parts Manuals**
- 15.1 According to the specification.
- 16. Conduct of Suppliers**
- 16.1 The Supplier shall be responsible to fulfil his obligations as per the requirement of the Contract Agreement, Bidding documents, GoN's Procurement Act and Regulations.
- 16.2 The Supplier shall not carry out or cause to carry out the following acts with an intention to influence the implementation of the procurement process or the procurement agreement :
- a. give or propose improper inducement directly or indirectly,
 - b. distortion or misrepresentation of facts
 - c. engaging or being involved in corrupt or fraudulent practice
 - d. Interference in participation of other prospective bidders.
 - e. coercion or threatening directly or indirectly to impair or harm, any party or the property of the party involved in the procurement proceedings,
 - f. collusive practice among bidders before or after submission of bids for distribution of works among bidders or fixing artificial/uncompetitive bid price with an intention to deprive the Purchaser the benefit of open competitive bid price..
 - g. contacting the Purchaser with an intention to influence the

Purchaser with regards to the bid or interference of any kind in examination and evaluation of the bids during the period after opening of bids up to the notification of award of contract

- 17.Blacklisting Supplier** 17.1 The GoN, Public Procurement and Monitoring Office(PPMO) may blacklist a Supplier for his conduct up to three years on the following grounds and seriousness of the act committed by the supplier:
- a. if it is proved that the supplier committed acts pursuant to the Sub - clause 16.2,
 - b. if it is proved later that the supplier had committed substantial defect in implementation of the contract or had not substantially fulfilled his obligations under the contract or the completed work is not of the specified quality as per the contract ,
 - c. if convicted by a court of law in a criminal offence which disqualifies the supplier from participating in the contract.
- 17.2 A Supplier declared blacklisted and ineligible by the GON shall be ineligible to bid for a contract during the period of time determined by PPMO.

- 18. Dispute Resolution** 18.1 Any dispute arising out of the Contract, which cannot be amicably settled between the parties, shall be referred to adjudication.

Section III.Schedule of Requirements

Slice-"1"

| S.N. | Description | Quantity | Place of Delivery | Work complete schedule | Suppliers Offer |
|------|---|----------|-------------------|---|-----------------|
| 1. | Construction work of Negative Pressure Room (Room 1- 22*16*9.5)ft, (Room 2- 11*8*9.5)ft | 2 Room | NPHL | Within 15 day from the date of contract signature | |

Section IV. Technical Specifications

Purpose

This document is developed to design standard Negative Pressure rooms at National Public Health Laboratory, Teku, Kathmandu. Detailed information including specifications is provided in this Document.

Summary of General isolation Room or negative Room Design Requirements

The Negative pressure room design requirements are established based on Healthcare Design Construction Guidelines (2010 Version), CDC Guidelines, and ASHRAE standards.

- a. Minimum 2 outside air changes
- b. Minimum 12 total room air changes
- c. Minimum pressure differential of 0.02"
- d. All air exhausted to the outdoors
- e. Visual Monitoring of airflow
- f. Self-closing devices on doors
- g. Exhaust air discharged through HEPA filters if fan is below roof line
- h. Exhaust fan on emergency power
- i. Exhaust grille located in the ceiling and near the head of the bed
- j. Room is sealed (ceilings, light fixtures, etc.)
- k. No gravity type heating devices except radiant panels

The following design and performance conditions shall be maintained in the Biosafety Level III

Laboratories:

| | |
|--|---|
| Inside Temperature | : 22 +/- 2° C |
| Relative humidity | : less than 40-60% |
| ACPH in BIOSAFETY LEVEL III | : More than 12 |
| Filtration | : HEPA Filter Supply Air in Biosafety Level II or Equivalent HEPA Filter Exhaust Air in Biosafety Level II or Equivalent |
| Exhaust Fan location for BIOSAFETY LEVEL III | : Minimum 25 ft. from AHU intake |
| Air velocity at exhaust discharge | : 15-20 m/s (3000-4000 fpm) for Biosafety Level II or Equivalent |

Biosafety Level II or Equivalent Laboratories System Requirements

Supply Air Systems in Biosafety Level II or Equivalent Laboratories

- (1) Dedicated Supply Air Systems: To provide protection against cross-contamination to spaces outside of containment, Biosafety Level II or Equivalent laboratory spaces shall

be provided with dedicated supply air systems, which do not serve any other laboratory spaces outside the containment laboratory. Biosafety Level II or Equivalent supply air systems may not be combined to a common system.

- (2) Independent Supply Air Terminal: In as much as possible, each room shall be served by an independent supply air terminal. This is to maintain pressure differential and isolate rooms during decontamination.

Ventilation Rates in Biosafety Level II or Equivalent Laboratories

Biosafety Level II or Equivalent laboratories shall be provided with a minimum of 6 air changes per hour (ACH). Ventilation rates in animal facilities are typically 10 to 15 outdoor ACH. This minimum air flow shall be maintained at all times, including unoccupied periods. Ventilation systems shall be designed to remove all heat dissipated by all equipment within the lab space and provides all exhaust air requirements from fume hoods, BSCs, sterilizers, etc. These ventilation rates have been established to not only provide for the safe and effective removal of potential airborne contaminants from the laboratory air space, but also for odor control and removal of animal dander.

Relative Room Pressurization

Airflow in bio-containment facilities Biosafety Level II or Equivalent shall be designed to move from “clean” areas toward the bio-containment space. The system shall be designed to maintain a negative pressure differential of 12.5 Pa (0.05 in. w.g.) between each pressure zone. Where multiple containment zones exist within the suite, sequentially more negative pressure must be established so that more contaminated rooms are placed at greater negative pressure to less contaminated rooms. Monitoring and control devices shall be provided to ensure that the pressure differential is maintained. Visual readout devices and alarm devices shall be provided at the entry to the containment space, in anterooms, and at entry to the individual rooms within the containment suite.

Exhaust Air Systems

- (1) Dedicated Exhaust Air Systems: Biosafety Level II or Equivalent spaces shall be provided with dedicated exhaust air systems. Biosafety Level II or Equivalent may not be combined to a common system or any other system serving spaces outside the bio-containment space. This dedicated exhaust air system shall include pressure-independent constant-volume air terminal units, roof-mounted exhaust fans (number of fans to provide $N + 1$ redundancy), variable frequency drives (VFD) for filter loading and/or for multiple room applications, exhaust stacks, etc.
- (2) Exhaust Ductwork Materials: All exhaust ductwork shall be welded stainless steel and gastight to allow for decontamination and as per site condition.
- (3) Independent Exhaust Air Terminal: In as much as possible, each room shall be served by an independent exhaust air terminal.

Air Filtration

- (1) Supply Air: Supply air serving Biosafety Level II or Equivalent laboratories is not required to be high efficiency particulate air (HEPA) filtered, unless specifically required per the program.

- (2) Exhaust Air HEPA Filtration: Exhaust air HEPA filtration is recommended and each particular system/application shall be reviewed with the user. If HEPA filtration is not required, the exhaust air system shall be designed with provisions for adding HEPA filtration in the future.
- (3) HEPA Filter Location: HEPA filters shall be located as close as possible to the containment barrier penetration. HEPA filters shall be rated for 99.99% efficiency at 0.3 microns. These filters shall include provisions for bag-in/bag-out filter replacement. HEPA filters shall be located with consideration to replacement and testing procedures. HEPA filters shall be zoned so that shut downs can be coordinated. Provide redundant filter banks to allow replacement of filters during operation.
- (4) HEPA Filter Housings/Dampers: The HEPA filter housings shall be welded stainless steel construction. Each HEPA filter shall be capable of decontamination and full face scanning. Bubble-tight dampers with end switches shall be used for HEPA filter isolation. Bubble-tight dampers shall be of the positive seal type with zero leakage and rated for the pressure classification of the system.
- (5) HEPA filters and Specialized Equipment: Certain equipment such as a continuous flow centrifuge that gives out aerosolized air shall be protected with HEPA filters before discharging the air into the room.

Equipment's

- Air purifier

Air purifier must meet the following criteria

- Air Purifier Type - Room; Purification method - High-Efficiency Particulate Arrestant (HEPA) filter type
- Warranty: 1 year on product
- Higher clean air delivery rate (CADR) and ionizer
- Energy efficient and lower noise levels
- Intelligent timer auto shut-off and air quality detector
- Filter clean reminder and temperature sensor

Exhaust fan

Design: The fan casing shall be made up of galvanized steel and the units should be heat and sound insulated.

Motor: The impeller should be made of galvanized steel with forward curved blades powered by means of 4 of 6 pole external rotor asynchronous motor. The motors should be equipped with the ball bearings for long service life.

Mounting: These fans are designed for inline rectangular air ducts, the unit should be mounted in ceiling with vibration isolator hanged on ceiling by 4 numbers of 8/10/12 mm diameter threaded rod with expansion bolt having provision of adjustment of height or by MS angle support as recommended by the manufacturer with a flexible connector or fixed to the wall using brackets. Access for the unit maintenance shall be provided

Minimum Eligibility Criteria for the Bidders:

- 1) Bidders should have the experience of carrying out the works in establishment of at least 2 Laboratories (Biosafety Level II or Equivalent). Documentary evidence like work order / agreement / tax invoice / client appreciation certificates must be submitted or had done before the lab work /OT work / Isolation /negative work as main or subcontractor.
- 2) The Bidders must be a registered company in Nepal having local service center and supplier must ensure corrective/breakdown maintenance whenever required.
- 3) Bidders must accomplish proper installation & commissioning.
- 4) Bidders must ensure comprehensive warranty for 1 year and extra 1 year free AMC.
- 5) Bidders must maintain the required spare parts ready at the site so that the operation of BSL Lab will not hampered.
- 6) The bidders must indicate the Manufacture name in tender.

Technical Specification for Negative Pressure Room

| S.N | Purchaser's Specifications | QTY. |
|------------------------------|---|----------|
| (Room 1- 22*16*9.5)ft | | |
| 1 | Exhaust AIR UNIT must be double skin with airflow : 1000CFM ESP: 350 Pa Approx. | 1 nos. |
| 2 | Shall be wall mounted inverter Air-conditioning of 2 tr. | 1 nos. |
| 3 | Shall be Air Purifier with HEPA Filter. | 1lot |
| 4 | Shall be GSS Ducting work (24 gauges) for Supply / Return Air complete with hangers and rods as per site condition. | 900sq.ft |
| 5 | Shall be HEPA Filter of size : 600 mm x 300 mm Approx. | 2 nos. |
| 6 | Exhaust Air Grill shall be made of aluminium powder coated or equivalent material with VCD. | 2 nos. |
| 7 | Shall provide and fix M.S. Structural work fabricated from standard sections angles, Channels including cutting to size, drilling, welding, fixing and etc. Size: 600 mm x 300 mm | 1 lot |
| 8 | Must supply and install Air Curtain | 1nos. |
| 9 | Must provide exhaust unit on the foundation. | 2lot |
| 10 | Installation of Split Type wall mounted Air-conditioning with Required Pipe like Copper Bends, Sockets, Tee, Insulation and etc | 1lot |
| 11 | Electrical Works for Exhaust and Spit type Air-conditioning like pulling of three phase wire and Single phase wire, making of Starter Panel for Exhaust and etc | 1lot |
| 12 | Bidders must ensure supply, installation, Testing, maintenance & Commissioning of the entire system with all required Documents | 1lot |

Technical Specification for Negative Pressure Room

| S.N | Purchaser's Specifications | QTY. |
|-----------------------------|--|--------|
| (Room 2- 11*8*9.5)ft | | |
| 1 | Exhaust AIR UNIT must be double skin with airflow : 800CFM ESP: 350 Pa Approx. | 1 nos. |
| 2 | Shall be wall mounted inverter Air-conditioning of 2 tr. | 1 nos. |
| 3 | Shall be Air Purifier with HEPA Filter. | 1lot |

| | | |
|----|---|----------|
| 4 | Shall be GSS Ducting work (24 gauges) for Supply / Return Air complete with hangers and rods as per site condition. | 700sq.ft |
| 5 | Shall be HEPA Filter of size : 600 mm x 300 mm Approx. | 2 nos. |
| 6 | Exhaust Air Grill shall be made of aluminum powder coated or equivalent material with VCD. Size: 600 mm x 300 mm Approx. | 2 nos. |
| 7 | Shall provide and fix M.S. Structural work fabricated from standard sections angles, Channels including cutting to size, drilling, welding, fixing and etc. | 1 lot |
| 8 | Must supply and install Air Curtain | 1nos. |
| 9 | Must provide exhaust unit on the foundation. | 1lot |
| 10 | Installation of Split Type wall mounted Air-conditioning with Required Pipe like Copper Bends, Sockets, Tee, Insulation and etc | 1lot |
| 11 | Electrical Works for Exhaust and Spit type Air-conditioning like pulling of three phase wire and Single phase wire, making of Starter Panel for Exhaust and etc | 1lot |
| 12 | Bidders must ensure supply, installation, Testing, maintenance & Commissioning of the entire system with all required Documents | 1lot |

Section V. Sample Forms

1. Price Quotation and Price Schedules

Date:

To: *[name and address of the Purchaser]*

Gentlemen and/or Ladies:

Having examined the Direct Purchase (DP) documents, we the undersigned, offer to supply and deliver *[description of goods and services]* in conformity with the said DP documents for the sum of *[total amount in words and figures]* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Price Quotation.

We undertake, if our Price Quotation is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by this price Quotation for a Period of **15** days from the last date fixed for submission of the Price Quotation..

Until a formal Contract is prepared and executed, this Price Quotation, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any Price Quotation you may receive.

Dated this _____ day of _____ 20_____.

[signature]

[in the capacity of]

Duly authorized to sign Price Quotation for and on behalf of _____

2. Bill of Quantity
Construction of Negative Pressure Room

| Item No. | Description | Unit | Quantity | Unit price (Site Delivery) | Total Price 4×5 | In Word | Remark |
|----------|--|----------|----------|----------------------------|-----------------|----------|----------|
| <i>1</i> | <i>2</i> | <i>3</i> | <i>4</i> | <i>5</i> | <i>6</i> | <i>7</i> | <i>8</i> |
| 1 | Construction of Negative Pressure Room (Room 1- 22*16*9.5)ft, (Room 2- 11*8*9.5)ft | Room | 2 | | | | |
| | Total | | | | | | |
| | 13% VAT | | | | | | |
| | G Total | | | | | | |

3. Form of Agreement

THIS AGREEMENT made the ____ day of _____ 20____ between [*name of Purchaser*] (hereinafter called “the Purchaser”) of the one part and [*name of Supplier*] of [*city and country of Supplier*] (hereinafter called “the Supplier”) of the other part:

WHEREAS the Purchaser invited Priced Quotation for certain goods and ancillary services, viz., [*brief description of goods and services*] and has accepted a Price Quotation by the Supplier for the supply of those goods and services in the sum of [*contract price in words and figures*] (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - a. Price Quotation Form and the Price Schedule submitted by the Supplier;
 - b. The Schedule of Requirements;
 - c. The Technical Specifications;
 - d. The Conditions of Contract; and
 - e. The Purchaser’s Notification of Award.
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this agreement to be executed in accordance with their respective laws the day and year first above written.

On behalf of the Purchaser

On behalf of the Supplier

Name:

Name:

Designation:

Designation:

Sign:

Sign:

Seal:

Seal: